



THE FEDERATION OF LOWER HALSTOW
AND NEWINGTON CE PRIMARY
SCHOOLS

Mrs T Deevoy
Executive Head

Mr S Krafft
Head of School

Newington CEP School
School Lane
Newington
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Tel: 01795 842300

5th November 2018

Post Office Trip

Dear Parents/Carers

Year 4 have been given the exciting opportunity to visit the Medway Mail Centre in Strood, seeing how it operates in the busy build up to Christmas.

The trip will take place over two days, with the class being split into two groups of 14 children. Group one will visit on Wednesday 14th November and group two will visit on Friday 16th November. On both days we will travel on the school mini bus.

We aim to leave as close to 9am as possible and returning by lunchtime so there is no need to make alternative dinner arrangements.

The Medway Mail Centre will be providing a piece of fruit as a snack and a small squash drink.

The trip is free, however, we do ask for a donation of £1 per child to cover mini bus running costs.

Yours sincerely,

Mrs T van Heerden
Hawthorn Teacher

Child's name

Class: Hawthorn

Your child will be in:

Group 1 - Wednesday 14th November

Group 2 - Friday 16th November

- I confirm that my child has permission to participate in the Medway Mail Centre Class Trip
- I enclose £1 to help cover the mini bus running costs

Signed Parent/Guardian

Name Date